

Somerset Elementary PTSA
BOD Meeting Minutes
Thursday, January 19th, 2022, 7:30pm – 9:30pm
Virtual via Zoom

Attendees: Stephanie Lee, Eileena Khattar, Susan Su, Yingqi Zhao, Xi Chen, Shan Shi, Carina Luo, Vivian Ma, Yanli Zhao, Mari Bisson, Cristy Iacolucci, Melanie Chong, Lisa Leung, Lancia Guo, Chu Chen, Joanna Yang, Stephanie Keehn, Cathy Elder

(EC 9 + BOD 8 + the Principal) = 18 in total

Quorum Present: Yes

Notice Given: Yes

1. Administration

- Approval of Jan 2023 BOD Meeting Agenda
- Approval of Dec 15, 2022 BOD Meeting Minutes

2. Principal Update

- Enrollment - There is declining enrollment across schools. Somerset will be supportive to the whole community. Our maximum capacity is that we can have 720 students.
- There will be a tour with PTSA and principals. It could give families an opportunity to know the school further, such as GSA's work, the partnership, etc.
- There is a program for the upcoming K students. It could be promoted on Nextdoor so that we could have more Somerset families know the news. It can be posted on Facebook too.
- Previously parents could donate for the bus cost of the field trip, which will not be allowed. The bus fee can't be paid by PTSA either. Principal is looking for ideas about how to communicate with the families. One suggestion is to use the classroom fee.

3. President Update

- We will partner with SCA to celebrate Lunar New Year Celebration on Jan 29th. Volunteers are needed. We are planning to have fundraiser table for the brown bear tickets.
- EC and BOD members are welcomed to facilitate the coffee tour.
- The spring service project will partner with Student Council Spring Collection Drive. Everyone approves it.
- For 2023 BOD, Joanana, Chu would like to continue to be BOD.

4. Secretary Update

- **Attendance Sheet**
 - Please sign in - QR code/Direct link
- Principal Elder will help consolidate the stuff & teacher list.

5. Treasurers Update

- Emma shared the recent income and expense - \$35 is from winterfest
- The treasury team proposed to use Paypal and see if it would save cost due to the high charge from BOA. Paypal is more flexible but some aspects are not desirable. This proposal is approved.

6. VP Programs Update

- There will be Movie Theater night. It will need an RSVP.

6. VP Ways and Means Update

- Dining-out is still ongoing, and the income via Chipotle got increased.
- Brown Bear ticket sale is ongoing right now. Carina got lots of questions from parents how it works. Therefore, more clarification is needed, such as Brown bread requires us that the sale price can't be lower than \$12.
- In the lunar new year event, we can also sell the spiritwear.
- The color run will be hold on late May. Each student will get a t-shirt. There will be silent auction for the class artwork. It's targeted to raise \$33,000 for the curriculum. One chair is needed.

7. VP Communications Update

- N/A

8. Curriculum Enhancement Update

- N/A

Meeting was adjourned at 9:30pm

Signed by: Shan Shi and Xi Chen, Secretary, 01/19/2023